



NARWEE
Public School

Parent/Teacher Interviews
Wednesday 3 April 2024

11 March 2024

Parent/Teacher Interviews – 3/4M

Dear Parent / Carer,

I will be conducting interviews on **Wednesday 3 April 2024**. It would be appreciated if you could be available during these times.

Parent/Teacher interviews are important. I would like to see all parent/carers so we can share information to assist your child achieve their best possible outcomes. If you are unable to attend on the day and require a phone interview, please list this in the special arrangements section on the bottom of the note.

Each interview should take approximately 10 - 15 minutes. Morning interviews will be held from 8.00 – 11.00am and afternoon interviews will take place from 2.00 - 5.00pm. All interviews will be held in the library.

Please return the interview slip below by **Friday 22 March** so that suitable arrangements can be made. A confirmation slip will be sent home with your child's interview time.

IF YOU HAVE MORE THAN ONE CHILD AT NARWEE PUBLIC SCHOOL

As interviews for each class take place on different days, a separate interview slip must be handed in for each child to their class teacher. Interviews for multiple siblings are not all conducted together.

Mrs Muffett - Class Teacher

Child's Name: _____

Please arrange an interview between the hours of:

☐

8.00 – 11.00am (face to face)

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2.00 – 5.00pm (face to face)

Please rank in priority order

Special Arrangements: (eg: If you require a phone interview or have more than one interview on the same day)

Signed (Parent/ Carer): _____ Date: _____