



NARWEE  
Public School

Parent/Teacher Interviews  
Wednesday 3 April 2024

11 March 2024

### Parent/Teacher Interviews – 4R

Dear Parent / Carer,

I will be conducting interviews on **Wednesday 3 April 2024**. It would be appreciated if you could be available during these times.

Parent/Teacher interviews are important. I would like to see all parent/carers so we can share information to assist your child achieve their best possible outcomes. If you are unable to attend on the day and require a phone interview, please list this in the special arrangements section on the bottom of the note.

Each interview should take approximately 10 - 15 minutes. Morning interviews will be held from 8.00 – 11.00am and afternoon interviews will take place from 2.00 - 5.00pm. All interviews will be held in the library.

Please return the interview slip below by **Friday 22 March** so that suitable arrangements can be made. A confirmation slip will be sent home with your child's interview time.

#### IF YOU HAVE MORE THAN ONE CHILD AT NARWEE PUBLIC SCHOOL

**As interviews for each class take place on different days, a separate interview slip must be handed in for each child to their class teacher. Interviews for multiple siblings are not all conducted together.**

**Mrs Rizzov - Class Teacher**

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**Child's Name:** \_\_\_\_\_

Please arrange an interview between the hours of:

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8.00 – 11.00am (face to face)

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2.00 – 5.00pm (face to face)

#### Please rank in priority order

**Special Arrangements:** (eg: If you require a phone interview or have more than one interview on the same day)

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Signed (Parent/ Carer): \_\_\_\_\_ Date: \_\_\_\_\_