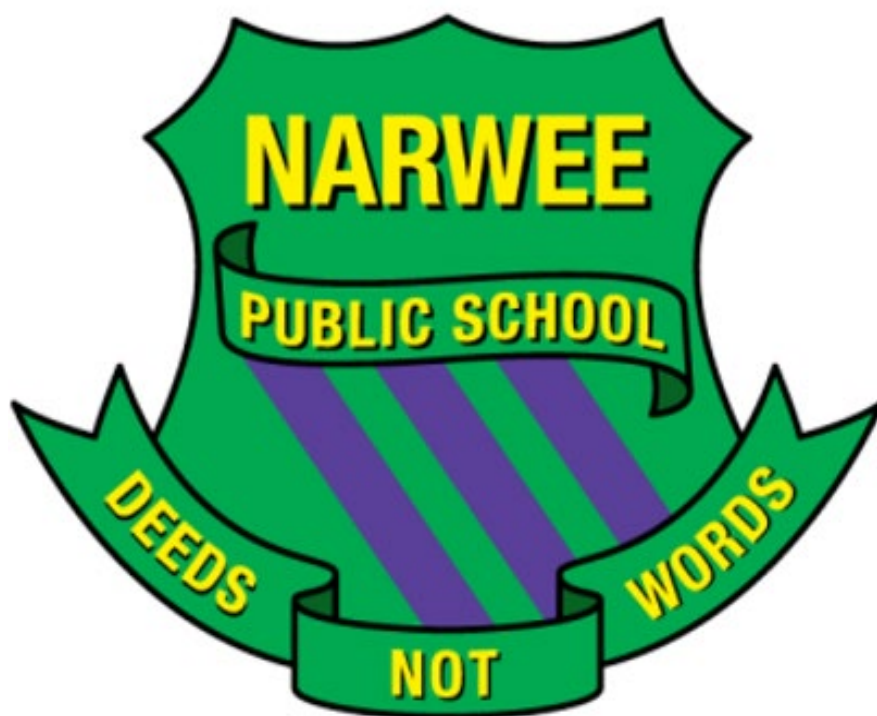


# Narwee Public School

Procedure for use of mobile phones,  
portable computer games, ipods,  
cameras and similar devices in  
schools by students



## Procedure for use of mobile phones, portable computer games, ipods, cameras and similar devices in schools by students' procedure

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There is a range of technology available today including mobile telephones, digital cameras, iPods and other similar devices. All of these have the potential to be incorporated appropriately into lessons, opening exciting new approaches to learning. When these technologies are misused by students, they can be very disruptive to teaching and learning and in some cases, cause harm.

Narwee Public School acknowledges that students may need to be in possession of a mobile telephone at school for reasons relating to their safety in travelling to and from school.

Taking photographs or videos while at school or engaged in school-related activities by students may only occur if there is a sound reason for the photography. Depending on the circumstances and purpose of the photography, the permission of staff, parent/carer or student may be required.

**Where students bring a mobile telephone, iPod, camera and similar devices to school:**

### Student Responsibilities

- The student must take the mobile device and sign it in on a daily register at the front office. The student then signs out the device at 3.20pm. **One mobile device per family.**
- The student must take full responsibility for these devices. The school or staff will not be responsible for their loss, theft or damage. Students who bring them to school do so at their own risk.
- Students will use their mobile phone in a way which reflects the core values being taught in schools, including the values of respect, responsibility, care and fairness.
- Students must not use mobile telephones or other devices to disrupt the learning environment or interfere with the operation of the school. Such activities may incur disciplinary action including suspension.
- Students must not use mobile telephones or other devices to threaten, bully, intimidate or otherwise harass other people through any SMS or text message, photographic, video or other data transfer system available on the telephone or for any illegal activity. Such activities may incur disciplinary action including suspension.
- Under no circumstances will inappropriate use of mobile telephones with cameras be tolerated. Students found to be using any camera contrary to this acceptable use policy will be dealt with under the school discipline policy. Disciplinary action will be taken in all cases.

## **Procedure for use of mobile phones, portable computer games, ipods, cameras and similar devices in schools by students' procedure**

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### **Improper use of mobile telephones or other electronic devices may result in:**

- Detention or other appropriate disciplinary measure as determined by the school's disciplinary procedures.
- Confiscation of the mobile telephone or other electronic device until such time as their parent or caregiver can attend school to collect the device.
- Other disciplinary action in cases where students have bullied or threatened or harassed other students or staff via the mobile telephone or other personal communication device or where the device has been used to take photographs or display inappropriate material.

### **Emergency Contact**

- If a parent or caregiver needs to contact a student at school as a result of an emergency, they are required to call the school's main office and a message will be sent immediately to the student.
- If a student needs to make emergency contact with anyone they can do so through the school's main office.

*Updated August 2020*