

# We are excited to announce our school has moved to an upgraded School Bytes finance system.

## What is the School Bytes portal

The School Bytes portal provides flexibility for you to conveniently:

- Make school payments online (including paying for multiple siblings at once)
- Use a family credit to pay for an activity or school contributions
- Download a receipt for payments made
- View all historical payments in one place
- Complete and submit digital permission notes
- View the status of all permission notes

This can be done where you want at any time: day or night.

Through the portal, you will easily be able to download a receipt once a payment has been made and have access to view all historical payments when needed. Online payments are processed in real-time and can be viewed by school staff immediately.

While our preference is for payments to be made via the portal, we will still accept payments via cash.

## **Absences**

You can also submit absences on the school portal. This is our preferred method, but the attached slip can also be used.

#### Instructions

Once your child has started at Narwee Public School, please use the instructions attached to sign up and link to your child.

# Parent Portal: Set up your parent portal account

support.schoolbytes.education/hc/en-us/articles/5184859634191-Parent-Portal-Set-up-your-parent-portal-account

Last updated: June 15, 2023

School Bytes provides a parent portal to help your school communicate with you.

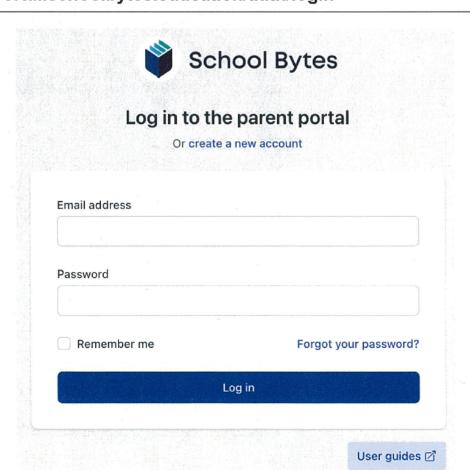
Your school may use the parent portal for various things, including online permission notes, attendance, and payments, which can be accessed via a secure link. The School Bytes parent portal enables you to view all your children in one portal and process payments for multiple siblings in one transaction.

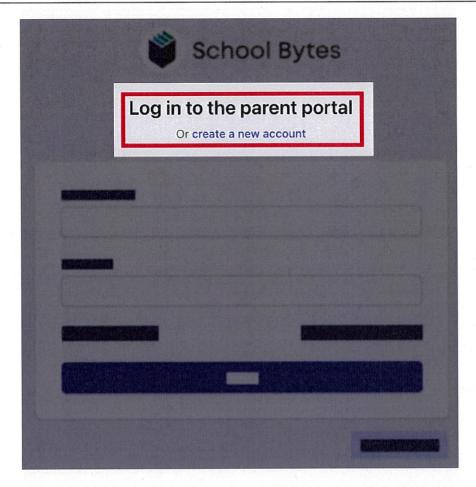
IMPORTANT: To ensure that the registration process works smoothly and you can link your account to your child(ren), make sure that you use the same email address that you have provided to the school or if using a different email address, an SMS verification code will be sent to the mobile phone number on record for you at the school.

To set up your parent portal, follow the steps below:

## **Detailed steps**

1. Open the parent portal link – https://portal.schoolbytes.education/auth/login

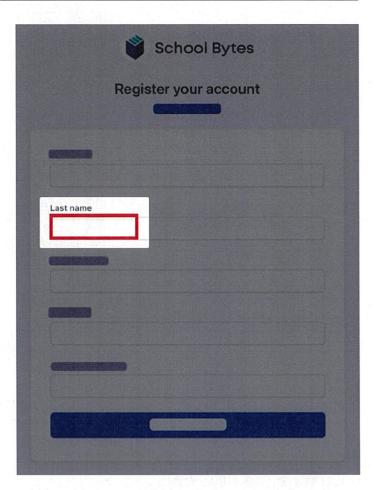




3. Enter your first name as it appears on your student's profile at the school.

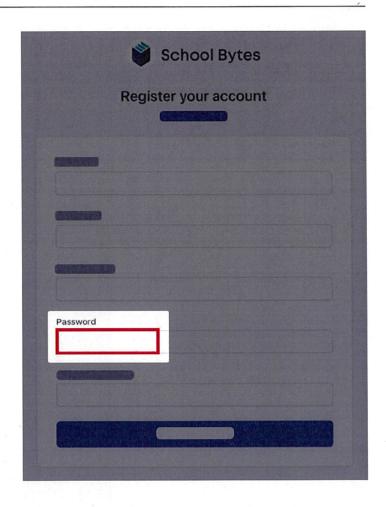


4. Enter your last name as it appears on your student's profile at the school.

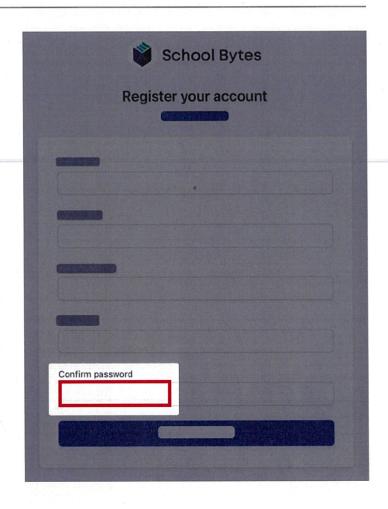


5. Enter the email address that you use for school communication.





# 7. Confirm the password.



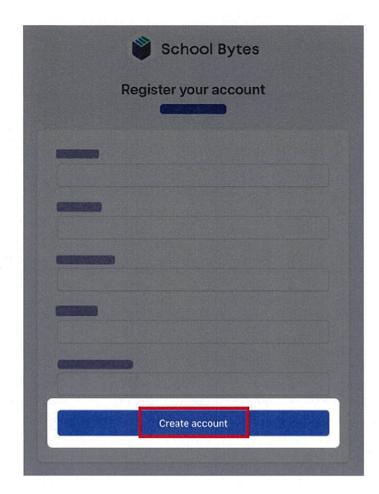
# 8. Select create account.

An email will be sent to the email address nominated so that you can verify your access to the email address.

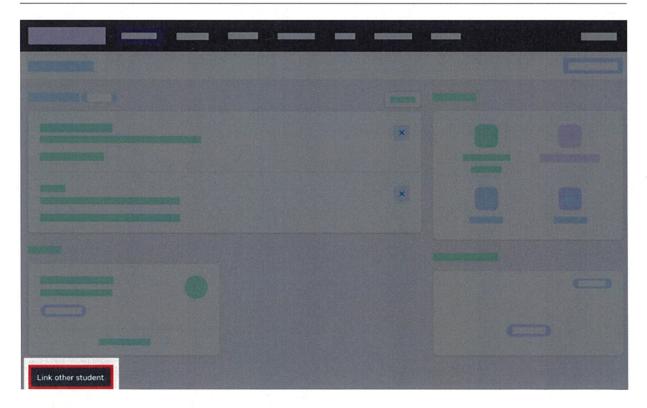
Once you have created your account, log in to the School Bytes parent portal.

You can now link your account to all students in schools that use the School Bytes platform.

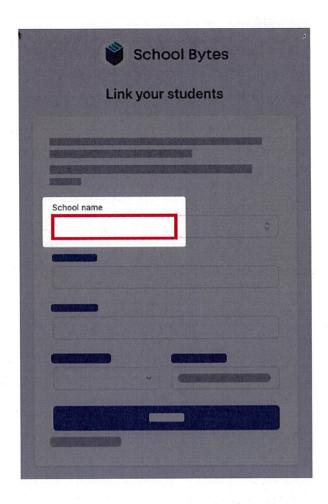
When linking a student, the system automatically matches the data you provided with details stored on the student's school profile.



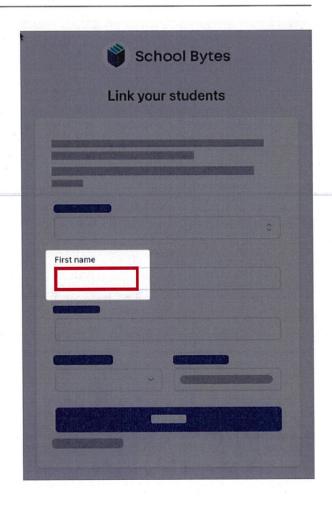
## 1. Select link other student.



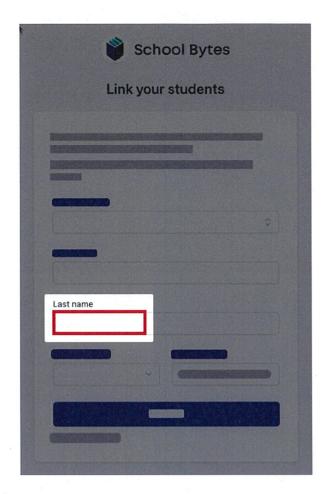
## 2. Search for the school's name.



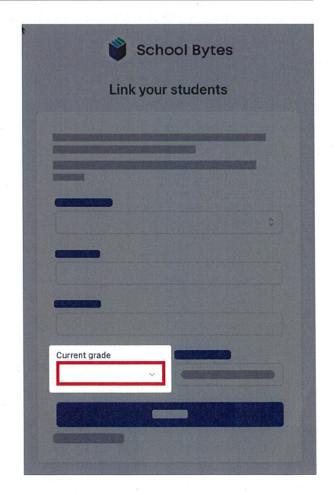
3. Enter the student's first name.



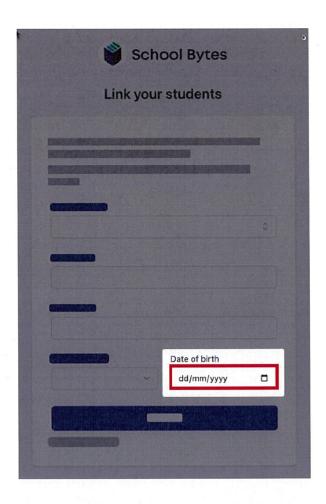
4. Enter the student's last name.



5. Select the student's current grade.



6. Enter the student's date of birth.



## 7. Select search.

If all student information matches with parent information according to the student's official enrolment stored at the school, the system will add the student to the parent account automatically.

#### **Further assistance**

If you are unable to link a student to your account or if you have any questions relating to this article, please contact your school.

